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Description

Job Title: Capacity Building Coordinator

Organisation: Uganda Healthcare Federation

Duty Station: Kampala.

Closing date: 26th June 2020

About Uganda Healthcare Federation (UHF):

Uganda Healthcare Federation is an umbrella organization affiliated to the East Africa Healthcare Federation and as such represents the interests of non-state health players in Uganda. UHF was formed in 2010 borne from the need to have an umbrella body, which unites and represents all players in the private health sector in Uganda. UHF has been successful in attracting a broad membership of 56 associations and corporate organizations within its first year and hosted the 2012 EAHF inauguration Conference in Kampala.

UHF is a nonprofit professional association representing the private health sector in Uganda. The Federation's purpose includes advocating and supporting its members in policy and other decision making forums, representing its members at both the national and country levels, providing networking and training opportunities to improve quality of health services delivered, strengthen business skills and enhance market opportunities in healthcare, and provide an annual conference for the education of its members and exchange of information on issues essential to the quality and business of healthcare in Uganda.

Program / Department Summary

UHF has been growing its membership strategically to ensure inclusion of all non-state health sector players with a common interest in complementing government policies and programs while advocating and lobbying for the interests of UHF members.

UHF programs center on developing capacity of the private health sector to deliver quality and affordable health services in Uganda. Programs are supported by health development partners designed to support the growth and development of the UHF members and to supplement their internal activities. UHF executes its programs through its membership base. Common themes include community engagement, inclusive development, gender, and working in partnership with local government, the various ministries and civil society actors.

General Position Summary

The new USAID funded Uganda Strengthening Supply Chain Systems (SSCS) Technical Assistance Activity supports self-sustaining, responsive, uninterrupted, accountable delivery of quality-assured medicines and supplies to public and NGO health facilities.

The Capacity Building Coordinator will develop and implement the Strengthening Supply Chain System (SSCS) capacity-building strategy that defines both the scope as well as complementary methods used to build the skills of SSCS beneficiaries.

S/he will be responsible for the development of different methods for capacity building depending on the area of interest and the recipient.

The coordinator will liaise with SSCS team members and UHF to coordinate the development of technical content, capacity-building tools (e.g., e-learning), and systems (e.g., help desk experts or peer virtual network) that SSCS deploys to implement the capacity-building strategy in an innovative, cost-effective, and sustainable way.

The Capacity Building Coordinator position will operate with a dual reporting to his/her supervisor at its mother organization, UHF, and to his/her supervisor on the SSCS project.

The Capacity Building Coordinator shall ensure that s/he draws from UHF experience and expertise and seeks UHF technical guidance by establishing an ongoing coordination mechanism and maintaining a solid and seamless communication with UHF technical staff and leadership.

This position's responsibilities are highly cross-functional and will support all result areas

General Skills

- Strong interpersonal, negotiation and communication skills are mandatory
- A polite, flexible and professional demeanor
- Ability to work with minimum supervision, and to deadlines, time management is critical
- Strong proposal, report writing and presentation skills
- Demonstrated understanding of key Uganda Health system supply chain
- Demonstrated experience with budget oversight and management.
- Superb English verbal and written communication and presentation skills required;
- Strong understanding of data analysis;
- Ability to communicate with donors, private sector and civil society partners and government representatives;
- Demonstrated flexibility, creativity and enthusiasm as well as a willingness to learn and to be continually adaptive within a dynamic and often self-directed working environment is mandatory;
- Self-starter, with strong capacity for critical thinking and problem solving;
- Demonstrated capacity to generate and to translate innovative ideas into practical development approaches as well as program development proposals.

Experience Requirements

- At least 7 years work experience in the social sector particularly the health sector. A good appreciation and understanding of the health sector supply chain management, social sector planning, budgeting, resource mobilization and related capacity building
- Experience working with private sector stakeholders (government and non-government) will be an advantage.
- Experience working with USAID programming will be an advantage.
- Experience in working with human resources in health professionals and other umbrella bodies will be an advantage.
- Experience in working with supply chains programming or national level medical store will be an advantage.

Knowledge and skills required:

- Experience conceptualizing capacity building strategies and translating them into implementation plan
- Experience and track records of designing and implementing novel capacity building approaches and tools
- Experience in assessing impact of capacity building in enhancing beneficiary knowledge and performance
- Specific experience with digital technologies for capacity building strongly desired
- Hands on experience building capacity of professionals

Education Requirements

- Public Health, Social work, Education or any related qualification
- MBA, with special training in public health and or pharmaceutical policy, adult literacy and post graduate qualification in relevant field or social sector planning and development

Interested qualified candidates should send a one page cover letter, with a curriculum vitae (CV) no longer than two pages, by email to info@uhfug.com by 26th June 2020.

Your application should include three contactable referees with at least two from a previous employer one of the two must have supervised you directly at work. Please ensure that any contact numbers in your CV are reachable during working hours. Only successful candidates will be contacted by 26th June 2020.